

share  
our space...



the langley centre

A light, bright and welcoming space, flexible enough to meet a whole range of business and training needs.

The Langley Centre is owned by North Bristol Advice Centre, a not-for-profit organisation set up to help others within the community. This flexible purpose-built space can accommodate up to thirty people.

Easy access, ground level venue available for hire on a daily or half daily basis. Wide range of equipment including a data projector. Wireless internet access. Hearing loop. Access to large level patio. Tea and coffee facilities. Accessible toilet and shower facilities. Cycle parking and good free car parking locally.

**To make a provisional  
booking call us on**

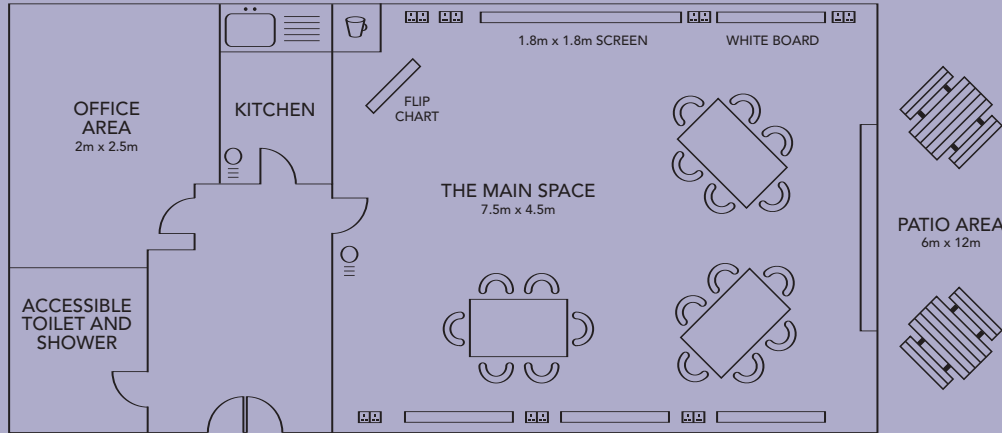
**0117 952 7686**





**or online**

**[www.northbristoladvice.org.uk](http://www.northbristoladvice.org.uk)**

Confirmation will be made on receipt  
of a completed booking form.

# A space to think, to share and to enjoy.



-  **TEA + COFFEE FACILITIES**
-  **DOUBLE SOCKETS**
-  **CHAIRS**
-  **LIGHT SWITCHES**

## BOOKING GUIDELINES

The centre can be hired for a half day (maximum three hours), a full day (over three hours) or evening session (after 6:30pm) at the following rates:

	<b>Voluntary or Community</b>	<b>Statutory or Private</b>
<b>Half Day</b>	£45.00	£65.00
<b>Evening</b>	£45.00	£65.00
<b>Full Day</b>	£80.00	£115.00

The cost will include full use of equipment and refreshments, but not lunch. Details of caterers who may be able to provide lunch are available on request.

A cancellation charge of 50% of the hire charge will be incurred if you cancel your booking less than 2 weeks before your event.

### Damage or theft

The hirer is responsible for any equipment used during the hire period. We reserve the right to hold the hirer responsible for the cost of repair or replacement of such items, including the cost of repair of any damage to the premises during the hire period.

## Where are we?

### FROM THE M5 OR FILTON

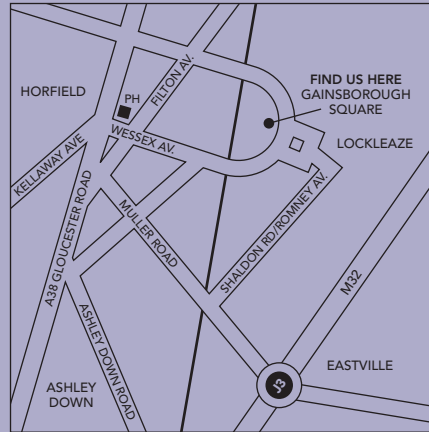
Leave the M5 at Junction 16. Turn left on to A38. Continue for approximately 2 miles. After passing Horfield Sports Centre on your right, turn left into Wessex Avenue by the The Gloucester Arms. Continue along Wessex Avenue, straight across the junction at the bottom, on to Lockleaze Road. After approximately 1 mile this road leads on to Gainsborough Square.

### FROM THE M32 OR CITY CENTRE

Leave the M32 at Junction 2. Turn left and take right hand lane on to Muller Road. Continue for approximately 3/4 mile. At the third set of traffic lights turn right into Shaldon Road. Continue for approximately 1 mile and turn left into Cameron Walk, which leads on to Gainsborough Square.

### FROM THE M4

Leave the M32 at Junction 2. Take third exit right at roundabout and take right hand lane to Muller Road. Continue for approximately 3/4 mile. At the third set of traffic lights turn right into Shaldon Road. Continue for approximately 1 mile and turn left into Cameron Walk, which leads on to Gainsborough Square.



The Langley Centre is signposted off of Gainsborough Square and is situated behind North Bristol Advice Centre. There is also disabled parking available here.

**The Langley Centre**  
North Bristol Advice Centre  
2 Gainsborough Square  
Lockleaze  
Bristol BS7 9XA  
**Telephone: 0117 952 7686**  
[www.northbristoladvice.org.uk](http://www.northbristoladvice.org.uk)



## Please return to...

### The Langley Centre

North Bristol Advice Centre 2 Gainsborough Square Lockleaze Bristol BS7 9XA

#### ABOUT THE LAYOUT

How would you like the room set up?

- Theatre Style
- Horseshoe
- Conference Style
- Other

Please specify:

#### ABOUT YOUR NEEDS

Please indicate equipment required

- |                                       |                                            |
|---------------------------------------|--------------------------------------------|
| <input type="checkbox"/> OHP          | <input type="checkbox"/> Screen            |
| <input type="checkbox"/> Video        | <input type="checkbox"/> White Board       |
| <input type="checkbox"/> Flip Charts  | <input type="checkbox"/> Data Projector    |
| <input type="checkbox"/> Hearing Loop | <input type="checkbox"/> Wireless Internet |

Approximate numbers attending:

**I HAVE READ AND ACCEPT THE BOOKING GUIDELINES  
AS DETAILED IN THE LEAFLET**

Signed

Date

Or you can book online at  
[www.northbristoladvice.org.uk](http://www.northbristoladvice.org.uk)

# booking form

Please complete the form and return to the address overleaf.

## ABOUT YOU

Contact Name

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Organisation

---

Address

---

---

Postcode

---

Telephone

---

Email

---

Please tick which best describes your organisation

Community/Voluntary

Statutory/Private

## ABOUT YOUR EVENT

Date/s

Time/s

Cost

Half day

---

Evening

---

Full day

---

Total Amount Due

---

Please let us know how you would like to pay

I have enclosed a cheque

Please make cheques payable to North Bristol Advice Centre

I would prefer to be invoiced

Or you can book online at

[www.northbristoladvice.org.uk](http://www.northbristoladvice.org.uk)